

# ILLINOIS COURSE COMPLETION REQUIREMENTS

---

- Review the [Candidate Handbook](#) available on the [Pearson VUE website](#)
- Read every chapter. You must score 70% or better on each chapter quiz before progressing to the next chapter.
- Score 70% or better on a Practice Exam (Learning Mode or Exam Mode) – recommended.
- Score 70% or better on the Certificate Exam and complete the end of exam attestation.
- You must complete both the online course and attend 7.5 hours of (virtual) classroom
- Bring your Certificate of Completion with you to the state testing center.
- Your Certificate is valid for 1 year.

## IMPORTANT INFORMATION:

You must receive a Certificate of Completion prior to taking the state examination.

The personally identifiable information submitted on your ExamFX registration (e.g., legal first and last name as it appears on your government issued ID, SSN, DOB, mailing address, telephone number, email) must *exactly match* the information on both your [licensing exam registration](#) and your [state license application](#). Discrepancies will delay the licensing process.

Certificates of Completion are processed in the order received. ExamFX makes every attempt to process certificates within 2 business days. ExamFX reports prelicensing education completions to the state, also usually within 2 business days.

To request an expedited certificate call customer support at 1-800-586-2253 between 8:00AM-3:00PM CST, M-F. ExamFX will confirm eligibility and collect payment. ExamFX makes every effort to process expedited certificates within 2 hours. Requests received after 3:00PM CST will be processed the following business day.

